



STATE OF FLORIDA

DIVISION OF EMERGENCY MANAGEMENT

Ron DeSantis
Governor

Kevin Guthrie
Director

MEMORANDUM:

TO: Facilities Subject to the **Emergency Planning and Community Right-To-Know Act (EPCRA)** Reporting Requirements

FROM: State Emergency Response Commission (SERC) for Hazardous Materials

DATE: December 1, 2022

SUBJECT: **2022 Annual Registration Filing Deadline**

Your company is currently registered with the SERC under the obligations of the [Emergency Planning and Community Right-To-Know Act \(EPCRA\)](#). In accordance with the Florida Emergency Planning and Community Right-to-Know Act ([Chapter 252, Part II](#), Florida Statutes) and implementing rules ([Rule Chapter 27P-14](#), F.A.C.), the SERC is providing you with the following information to assist in complying with Florida's annual reporting requirements. Owners or operators of facilities subject to Sections 302 and/or 312 reporting requirements of the Act must file with the Commission no later than **March 1, 2023**.

The preferred method of Tier 2 reporting and payment is via E-Plan, which may be accessed at: www.erplan.net. The accepted forms of payment are **credit card** and **electronic funds transfer (ACH)**. Please be advised that a \$3.00 service fee is assessed on all electronic transactions. E-Plan filing instructions are available at:

<https://www.floridadisaster.org/HazMat>

Owners or operators that have previously filed with the State of Florida should use their existing Access IDs and passwords to file online. Please contact FDEM staff if you have forgotten your Access ID or password. **Please do not create a new account.** The previous year's data may be copied to the current filing year (January 2022 – December 2022) and updated as needed. Currently, the Local Emergency Planning Committees (LEPCs) accept online Tier 2 filing in lieu of paper forms.

If you require assistance filing online or need special accommodation, please contact our staff at (850) 815-4200 (or toll free in Florida at (800) 635-7179). Note that your LEPC representatives are also available to help with your filing issues. Their contact information can be found at:

<https://www.floridadisaster.org/dem/response/technological-hazards/serc/lepc/>.

Robert Dietrich
Technological Hazards Manager