

Training and Exercise

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State Delivered Training

- Our plan to deliver APS Courses
 - Delivering pilot areas just after the 1st of the year
 - Single facility that can host all courses
 - 1st delivery all required courses - 2nd delivery will be the elective courses.
 - Will continue to alternate the deliveries to get maximum coverage
 - Will continue to take requests for other courses
 - Priority to courses needed for NIMS Compliance

State Delivered Training

- Instructor Typing to maximize training opportunities
 - Type I - Can deliver all State Delivered FEMA Courses and State administrative paperwork
 - Type II - Can co-instruct, while developing their skills to become Type I instructors and they can assist with State administrative paperwork
 - Type III - New Instructors that are learning to teach courses by shadowing. Primarily offering administrative support to class.

Exercises

- All exercises that use DHS funds must be managed and executed using Homeland Security Exercise & Evaluation Program (HSEEP) standards. (hseep.dhs.gov)
- Must contain a terrorist event scenario
 - For FY03, FY04 and FY05 Funds
- Must submit an Exercise Plan, AAR & Improvement Plan to the State (within 30 days) to ensure that the lessons learned from the exercise are addressed.

* Pages 41-45 FY2006 HSGP

Exercises

- In FY 2006, the scope of this program is being broadened to include not only terrorism but also natural and technological disasters (with the exception of LETPP-funded exercises which must be terrorism only).
- If conducting a natural or technological disaster exercise, the scenario must be catastrophic in scope and size.
 - As defined by the NRP, a catastrophic incident is any natural, technical, or manmade incident, including terrorism, that results in extraordinary levels of mass casualties, damage, or disruption severely affecting the population, infrastructure, environment, economy, national morale, and/or government functions.

* Pages 41-45 FY2006 HSGP

Guidance on Non-Approved Training



Guidance for Non-approved courses

- "States, Territories, and Urban Areas are not required to request approval from G&T for personnel to attend training not provided by G&T (State or Federal Sponsored courses) provided that the training is coordinated and approved by the SAA or TPOC and falls within G&T mission scope of preparing State and local personnel to prevent, protect against, respond to, and recover from acts of terrorism or catastrophic events. States, Territories, and Urban Areas are required, after attendance, to submit information to the SAA or TPOC on all training not provided by G&T but supported with G&T funds. This information will consist of course title, course description, mission area, level of training, the training provider, the date of the course, the number and associated disciplines of the individuals, and the sponsoring jurisdiction.
- States, Territories and Urban Areas intending to use G&T funds to support attendance at training not provided by G&T must ensure these courses

* Pages 35-41 FY2006 HSGP

Guidance for Non-approved courses

1. Fall within G&T mission scope to prepare State and local personnel to prevent, protect, respond to, and recover from acts of terrorism and catastrophic events.
2. Build additional capabilities that a) support a specific training need identified by the State, Territory, and Urban Area, and b) comport with the State, Territory, or Urban Area Homeland Security Strategy.
3. Address specific tasks and/or competencies articulated in G&T's Emergency Responder Guidelines and the Homeland Security Guidelines for Prevention and Deterrence.
4. Address specific capabilities and related tasks articulated in the Target Capabilities List (TCL) and the Universal Task List (UTL).
5. Comport with all applicable Federal, State, and local regulations, certifications, guidelines, and policies deemed appropriate for the type and level of training.
6. The funds are used to supplement, not supplant, existing funds that have been appropriated for the same purpose.

* Pages 35-41 FY2006 HSGP

Guidance for Non-approved courses

- In support of the continuing efforts to build common catalogs of approved training not provided by G&T, the SAA/TPOC will be allowed three deliveries of the same course within a State/Territory before the course is required to go through G&T course review and approval process. Additional course deliveries will be authorized during the review period. However, if the course is disapproved as part of the process, no additional G&T funds can be dedicated to attending the course."

Guidance for Non-approved courses

- Ownership is on the jurisdiction to make the initial review of a training program before spending training funds
- I have developed a checklist that can be used to assist in this process.
 - Jurisdictions must use the tools that are outlined in the guidance to see if the course can be approved and they must be specific in their answers. This will help to gain state approval. (Note this is not guaranteed).
- The checklist, once completed, must be returned to the State G&T Training POC for review.
 - If approved the State POC will forward the reporting form that must be completed and returned within 15 days of the training so we can report it to DHS (IB 219).
 - If not approved you will be notified that the training is not approved

* Pages 35-41 FY2006 HSGP

Checklist for Non-Approved Courses



Request for Attendance at a
Non-Office of Grants & Training (G&T) Approved Course
Approval Checklist

"States, Territories, and Urban Areas are not required to request approval from G&T for personnel to attend training not provided by G&T (State or Federal Sponsored courses) provided that the training is coordinated and approved by the SAA or TPOC and falls within G&T mission scope of preparing State and local personnel to prevent, protect against, respond to, and recover from acts of terrorism or catastrophic events. States, Territories, and Urban Areas are required, after attendance, to submit information to the SAA or TPOC on all training not provided by G&T but supported with G&T funds. This information will consist of course title, course description, mission area, level of training, the training provider, the date of the course, the number and associated disciplines of the individuals, and the sponsoring jurisdiction."

As a result of the above excerpt from the State Homeland Security Grant Program Guidance the following checklist was created to assist jurisdictions in determining and providing information, in accordance with the guidance, that would allow for State Approval.

Please provide the information requested below.

Requestor's (POC) Name - [REDACTED]

Sponsoring Jurisdiction - [REDACTED]

Course Title - [REDACTED]

Course Provider - [REDACTED]

Course Description - [REDACTED]

States, Territories and Urban Areas intending to use G&T funds to support attendance at training not provided by G&T must ensure these courses meet the following requirements: (Please identify how the training course meet these requirements)

G&T Mission

"The mission of G&T is to prepare America for acts of domestic terrorism by developing and implementing a national program to enhance the capacity of state and local agencies to respond to incidents of terrorism, particularly those involving chemical, biological, radiological, nuclear and explosive (CBRNE) incidents, through coordinated training, equipment acquisition, technical assistance, and support for Federal, state, and local exercises."

1. Does this course fall within G&T mission scope to prepare State and local personnel to prevent, protect, respond to, and recover from acts of terrorism and catastrophic events? YES or NO

2. Does this course build additional capabilities that:

a) Support a specific training need identified by the State, Territory, or Urban Area?

YES or NO (if yes please specify the training need) [REDACTED]

b) Comply with the State, Territory, or Urban Area Homeland Security Strategy?

YES or NO (if yes please identify the portion(s) of the State or Urban Area Homeland Security Strategy that this course complies with) [REDACTED]

3. Does this course identify and address specific tasks and/or competencies articulated in the following:

a) G&T's Emergency Responder Guidelines? YES or NO (if yes please provide information and be specific) [REDACTED]

b) Homeland Security Guidelines for Prevention and Deterrence?

YES or NO (if yes please provide information and be specific) [REDACTED]

4. Does this course identify and address specific capabilities and related tasks articulated in the following:

a) Target Capabilities List (TCL)?

YES or NO (if yes please provide information and be specific) [REDACTED]

b) Universal Task List (UTL)?

YES or NO (if yes please provide information and be specific) [REDACTED]

5. Does this course comply with all applicable Federal, State, and local regulations, certifications, guidelines, and policies deemed appropriate for the type and level of training? YES or NO

6. Are the funds used to supplement, not supplant, existing funds that have been appropriated for the same purpose? YES or NO

Upon completion of the checklist please forward it to the State OG&T Training Coordinator at the Florida Division of Emergency Management for approval.
Note approval is not guaranteed.

Tools

- Universal Task List (UTL)
- Target Capabilities List (TCL)
- DHS Prevention & Deterrence Guidelines
- DHS Emergency Responder Guidelines
- State or UASI Security Strategy
- State Guidance Checklist

* Pages 35-41 FY2006 HSGP

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