Presenter:

Renee Singh

Department of Emergency Management

Florida Recovery Office

36 Skyline Drive,
Lake Mary, FL 32746

(407)268-8865

(850)519-8643
What is Public Assistance

- Public assistance is that part of disaster relief through which the federal government supplements the efforts of state and local governments to return the disaster area to pre-disaster conditions.

- These efforts primarily address the repair and restoration of public facilities, infrastructure, or services which have been damaged or destroyed.
This site is for the online application and management of the Public Assistance grant in Florida. Public Assistance (PA) is a federal grant program to aid State and local governments in returning a disaster area to pre-disaster conditions. A minimum of 75% of eligible costs is provided to primarily address the repair and restoration of public facilities, infrastructure, or services which have been damaged or destroyed. Eligible applicants include local and Tribal governments as well as certain Private Non-Profit organizations.

Submit New RPA
What is Public Assistance?
Who can I contact?
Current Disasters

Florida Hurricane Ike

Declaration Date: September 7, 2008
RPA Deadline: October 6, 2008

Tropical Storm Fay

Declaration Date: August 24, 2008
RPA Deadline: September 29, 2008

Tropical Storm Fay

Declaration Date: August 21, 2008
RPA Deadline: September 29, 2008
PA Info

- FEMA Fire Management Assistance Grant Program for 2008
- HOT TOPIC Archive (PDF)
- Debris Management Plans
- Debris Removal from Private Property (PDF)
- PNP Facility Eligibility (PDF)
- 2007 Governor's Hurricane Conference Public Assistance
- GHC 2007 Forms
- FEMA PA Pilot (PDF)
- 2005 Specific Guidance
- 2004 Specific Guidance
- Executive Order 06-108
- Fire Management Assistance Grant INFO
- Environmental and Historic References
- Program Guide
- FDOT Highway Maps by County - FHV-ER Info
- Immediate Needs Funding
- OMB Circulars
- Applicant Frequently Asked Questions (PDF)
- Backfill Memo (PDF)
- Mutual Aid Backfill (DOC)
- Disaster Handbook (PDF)
- Large Project Threshold (PDF)
- FEMA Equipment Rates (XLS)
- PNP Guidance (DOC)
- Applicant Briefing (PPT)
- FEMA / Public Assistance Program Overview (PPT)
- Publications
- FEMA Public Assistance Website (fema.gov)
- Florida DEM Website (floridadisaster.org)
<table>
<thead>
<tr>
<th>Forms</th>
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<td>FEMA Fire Management Assistance Grant Program for 2008</td>
<td>PDF</td>
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<tr>
<td>Fire Management Assistance Program Summary</td>
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Appeals Process

The Appeals process is the opportunity for an Applicant to request reconsideration of adverse decisions regarding the eligibility of Federal assistance.

The Applicant must file an appeal with the Grantee, State of Florida Department of Community Affairs. The appeal should be addressed to the Florida Long Term Recovery Office, Public Assistance Unit, Attention: Gary Freerksen, PAO, 36 Skyline Drive Lake Mary, FL 32746, within 60 days of receipt of the notice of FEMA’s determination that is being appealed. The Grantee is responsible for reviewing and forwarding the Applicant’s appeal to FEMA.

Applicant:

- The appeal must contain documentation supporting the Applicant’s position that specifies the following.
  - Justification supporting the Applicant’s appeal position.
  - Disaster Number(s).
  - Project Worksheet Number (PW), if applicable.
  - The monetary figure in dispute, if applicable.
  - The applicable provisions in Federal Law, regulation, or policy that the Applicant believes are inconsistent with FEMA’s determination.

Grantee:

- Assign the appeal to an Appeal Writer who will review and evaluate the appeal.
- May request additional information from the Applicant.
- The Applicant must submit the additional requested information so that the Grantee’s 60-day deadline to forward the received appeal to the FEMA RD through the Federal Coordinating Officer (FCO) can be met.

FEMA:

- The RD will review the submitted first appeal within 90 days of receipt and will take one of the two actions:
  - Render a decision on the appeal and notify the Grantee of the decision or
  - Request additional information from the Applicant through the Grantee for which the Applicant has 60 days to respond after which the RD will provide the first appeal decision within 90 days of receipt of the response.
- If the Appeal is granted in whole or part, the RD will take appropriate actions, such as approving additional funding, etc.
Subgrantee Reimbursement Guidelines
(Pending fully executed Funding Agreement and Budget Authority)

[Click here to view a step-by-step guide to submitting online - DOC / PDF]

Small Project Payments:

- All obligated Small Projects (under $54,100.00 before September 30, 2004; $55,000 between October 1, 2004 and September 30, 2005; $57,500 between October 1, 2005 and September 30, 2006) are processed automatically when funds have been obligated with no affirmative action required by the applicant, pending budgetary considerations on the part of the State. No Request for Reimbursement (RFR) or Request for Advance (RFA) form is required.
- Small projects will be reconciled in one of two ways:
  - Once all small projects are complete, the applicant should notify the State. No cost overrun or under-run audit will be completed unless requested. The State has the authority to conduct on-site inspections, verifying scope of work completion.
  - If the applicant feels there is a significant overrun on small projects, a SMALL PROJECT NETTING can be requested. An evaluation of all small projects will occur, and the result will be a cumulative adjustment based on the reconciliation of actual cost versus obligated projects. A final project worksheet will be written obligating any additional funds or deobligating any cumulative cost under-runs.
- **Payments cannot be processed on unobligated projects. Projects must be obligated before payments are processed.**
- Payments are contingent on the availability of funding and based on budgetary consideration.

Large Project Payments:

For projects greater than $54,100.00 as of October 1, 2003; $55,000 between October 1, 2004 and September 30, 2005; $57,500 after October 1, 2005 commonly referred to as "Large Projects", eligible funds are disbursed by completing and submitting requests in one of the two ways which are listed below. All projects must be Obligated (funded) before payment requests are processed. **Payments cannot be processed on Non-Obligated projects.** Payments are contingent on the availability of funding and based on budgetary consideration.

1) Request for Reimbursement (RFR) - As work is completed the applicant submits an RFR to be reimbursed for costs incurred.

- As work is completed and projects are obligated, the applicant should submit a Request For Reimbursement (RFR) so the applicant can be reimbursed for costs incurred. An RFR and Summary of Documentation (SOD) form must be completed.
- Requests are listed on the RFR individually, by project (P/W), with the actual incurred documented costs being claimed (multiple projects may be listed on this form).
- For each project worksheet (P/W) listed on the RFR, a separate SOD must be completed to identify the documentation.
Contacts
Lake Mary Long Term Recovery Office

Fax Number:
407-268-8707

Mailing Address:
Florida Long Term Recovery Office
Attention: State Public Assistance Officer
36 Skyline Drive
Lake Mary, Florida 32746

Renee Singh
Deputy PAO - Finance
Lake Mary Office: (407) 268-8899
Cell: (850) 519-8643
renee.singh@em.myflorida.com

Tom Kollar
Deputy PAO - Central Office: (407) 268-8899
Cell: (850) 528-4847
thomas.kollar@em.myflorida.com

Julia Mayes
Deputy PAO - Grants Management
Lake Mary Office: (407) 268-8899
Cell: 850-528-6735
Julia.Mayes@em.myflorida.com

James Brewer
Deputy PAO - Panhandle
Cell: (850) 528-2585
james.brewer@em.myflorida.com

Robin White
Deputy PAO - South
Cell: (850) 528-4557
robin.white@em.myflorida.com

Tallahassee Office

Charles Bartel
Deputy PAO State Agencies
Tallahassee Office: (850) 414-7566
charles.bartel@dca.state.fl.us

Fax Number:
(850) 487-2007

Mailing Address:
Mr. Craig Fugate, Director, Division of Emergency Mgmt.
Attention: Steve Juszczynk, State Public Assistance Officer
Department of Community Affairs
Bureau of Recovery and Mitigation
2555 Shumard Oak Boulevard
Tallahassee, FL 32399-2100
Login and Password assistance
Welcome, Chris

You last logged in Monday April 7, 2008 at 8:47 AM.

Department
1539 HURRICANE CHARLEY

Projects: 4
Expended: 0.0%
Paid: >100.0%

Eligible Obligated: $28,953.80
Federal Obligated: $26,058.42
Admin Obligated: $888.61

Department
1545 HURRICANE FRANCES

Projects: 3
Expended: 0.0%
Paid: >100.0%

Eligible Obligated: $13,088.00
Federal Obligated: $11,779.20
Admin Obligated: $392.84
Summary

Department Of

1602 HURRICANE KATRINA

Status: Initial Account Setup
Approval of RPA and receipt of Funding Agreement.

RPA
Date Submitted: Sep 14, 2005 (via Electronic)
Date Approved: </p>

Funding Agreement
Date Sent: Oct 12, 2005
Date Received: </p>

FIPS: 000-UX4KI-00
Declaration: FEMA-1602-DR-FL
### Contacts Page

**Department:** [Department Name]

1539 HURRICANE CHARLEY

**FIPS:** 000-UX4KI-OO

**Declaration:** FEMA-1539-DR-FL

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System Requirements
## Expense

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1639 HURRICANE CHARLEY

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FIPS: 000-UX4K4-00
Declaration: FEMA-1639-DR-FL
## Payment

### Department
1539 HURRICANE CHARLEY

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**Total Amount:** $29,822.41
### Requests

**Department**
1539 HURRICANE CHARLEY

**FIPS:** 006-UX4KI.00

**Declaration:** FEMA-1539-DR-FL

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## Documents

**Department:** 1539 Hurricane Charley

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Filter Searches

Export report in Excel Format

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[Buttons: Filter, Clear, Close]
Major differences between old and new FloridaPA.org

1 – Account organization

The new account home screen has tabs to break down the various sections for Navigation within an account.
2 - Project based instead of version based

- The new system takes project versions and groups them into a project as a whole.
- A project will include the initial obligation as well as all additional amendments for cost share or eligible amount changes.
- This allows project requests, payments, and quarterly reports to all be based on the project instead of specific versions.
Major differences between old and new FloridaPA.org

3 - List consistency

- Lists or queues in the system are much more functional and consistent.
- Column headings can be clicked to sort, the Filter button allows selecting specific data, and all lists can be exported for printing or to Microsoft Excel.
### Unapproved Requests for Reimbursement/Advance

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<td>6293</td>
<td>1</td>
<td>2</td>
<td>$3,141.04</td>
<td>Electronic</td>
<td>Normal</td>
<td>11 days</td>
</tr>
<tr>
<td>1598</td>
<td>7999</td>
<td>1</td>
<td>8</td>
<td>$63,676.56</td>
<td>Electronic</td>
<td>Normal</td>
<td>11 days</td>
</tr>
<tr>
<td>1598</td>
<td>66</td>
<td>1</td>
<td>14</td>
<td>$454,028.38</td>
<td>Electronic</td>
<td>Normal</td>
<td>10 days</td>
</tr>
</tbody>
</table>
Major differences between old and new FloridaPA.org

- **Workflow template consistency**
  - All workflow-based objects in the system have a very consistent interface (this includes payments, project requests, RPAs, and quarterly reports).
  - Documents can be attached, notes added, history referenced, and more.
REQUEST FOR ADVANCE

Subgrantee Name: [Redacted]
Disaster No: 1539
Address: 12 SE 1st Street, Gainesville, FL
DCA Agreement No: 05-PA-CA-02-11-00-535
FIPS No: 0801-99001-00
Date Submitted: May 12, 05

PW # 2567-0 (View PW | View NPW)
Reference # DEBRIS Category A: DEBRIS REMOVAL-50% ADVANCE FUNDING ($2,500,000.00)

Percent Complete: 100%
Current Request: $2,500,000.00

Reference No Delivery Date Documentation Eligible Costs
[Redacted] Aug 10, 05 Category A Debris Advance $2,500,000.00

PW # 2962-0 (View PW | View NPW)
Reference # EMERG Category B: EMERGENCY PROTECTIVE MEASURES-50% ADVANCE FUNDING ($425,350.00)

Percent Complete: 100%
Current Request: $425,350.00

Reference No Delivery Date Documentation Eligible Costs
[Redacted] Aug 10, 05 Category B Emergency Protective Measures Advance $425,350.00

Comments:
QUESTIONS?

Renee.singh@em.myflorida.com