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6.1 Monitoring, Evaluating, and Updating the Plan

Requirement §201.4(c)(5)(i): *[The Standard State Plan Maintenance Process must include an] established method and schedule for monitoring, evaluating, and updating the plan.*

The State of Florida Division of Emergency Management (DEM) is the lead agency tasked with managing all aspects of the Florida Enhanced Hazard Mitigation Plan (the Plan). The State Hazard Mitigation Officer (SHMO), in coordination with the State Hazard Mitigation Plan Advisory Team (SHMPAT), is responsible for monitoring, evaluating, and updating the Plan. Mitigation Planning Unit staff is responsible for facilitating this task.

This section describes the State's established process and schedule for monitoring, evaluating, and updating the Plan.

As part of the 2010 update, the 2007 process was analyzed and revised to better reflect the resource capabilities of the State and more specifically DEM's Mitigation Planning Unit. The changes reflect the needs of the State and lessons learned during the previous 3-year planning period.

Plan maintenance implies an ongoing effort to monitor and evaluate plan implementation and to update the plan as progress, roadblocks, or changing circumstances are recognized. Plan elements are monitored, evaluated and updated throughout the three year planning period via DEM and SHMPAT monitoring efforts. These efforts include but are not limited to SHMPAT quarterly meetings and through day to day operations of DEM's Mitigation Planning Unit.

The SHMO, in consultation with Hazard Mitigation Planning unit staff, determined the most efficient way to lead these efforts is to manage the Plan as any large project. As such, there will be a dedicated DEM mitigation staff member assigned to monitor and evaluate the Plan. In coordination with the SHMPAT, this dedicated staff person will manage the following:

- Progress made on goals and objectives.
- Modifications to the State risk and vulnerabilities as needed
- Implementation of mitigation actions and projects
- Changes in policies or programs discussed in the Plan

Sub-group representatives from the various SHMPAT agencies and organizations are responsible for reviewing the plan and providing input and suggested changes. This input is based on mitigation initiatives being undertaken by SHMPAT member respective agency/organizations.

During the planning period, state agencies will:

- Review hazard mitigation projects and initiatives and report on progress of completed, deleted, or deferred projects as well as reporting any new initiatives/projects
- Review existing state/federal programs to ensure that the state is taking full advantage of possible funding sources in its implementation of the state hazard mitigation program.

To accomplish the inter-agency coordination, a meeting schedule was established during the 2010 update process. The SHMPAT agreed to meet on a quarterly basis if possible during the months of January, April, July, and October. If determined necessary, after each major Presidential Declaration the SHMO will convene SHMPAT to review the impacts of the event against the state's overall mitigation strategy.

As required in §201.4(d), the Standard and Enhanced State Plan must be updated and resubmitted to FEMA for approval every three years. The update process is scheduled to begin 18 months prior to plan expiration. The details from the 2010 update efforts are described in Section 2 of this Plan. SHMPAT also discussed and agreed to follow a similar process for the 2013 update.

6.2 Monitoring Progress of Mitigation Activities

Requirement §201.4(c)(5)(ii): *[The Standard State Plan Maintenance Process must include a] system for monitoring implementation of mitigation measures and project closeouts.*

Requirement §201.4(c)(5)(iii): *[The Standard State Plan Maintenance Process must include a] system for reviewing progress on achieving goals as well as activities and projects in the Mitigation Strategy.*

Please see Section **4.4 Project Implementation** for a description of how mitigation measures and project closeouts are monitored.

Please see Section **4.1 Goals and Objectives** and **Appendix A** for the system used to review progress in achieving Mitigation Strategy goals.

Please see Section **4.4 Project Implementation** for a description of the system identified used to track the initiation, status, and completion of mitigation activities. This section also describes any changes in this system since the last approved Plan.

Please see Section **6.1 Monitoring, Evaluating, and Updating the Plan** above for a description of the system for reviewing progress on implementing activities and projects of the Mitigation Strategy.

Please see **Appendix D** for a list of completed, deleted, and deferred activities since the 2007 Plan.