

Community Response DR

CHECKLIST FOR PLACING COUNTIES ON MAINTENANCE

Maintenance: When the CR Coordinator, the County Emergency Manager, and the assigned FEMA/State Field Officers agree that the communities have received the necessary disaster information to access Federal Assistance.

The local official City/County EM have been advised that Community Response will be placing them on a maintenance level effective _____
DATE

Make sure:

- All CR functions were completed to County EM/Local Official satisfaction.
- Ask if EM/Local Officials have any suggestions or follow-ups for CR.
- EM Director has contact numbers for State CR.
- Closing Meeting is scheduled.

OTHER LEVELS:

Advise local officials/government agencies (if appropriate) of your maintenance date. Community Response will be available to them on a maintenance level.

SUMMARY:

- Any outstanding issues, recommendations, suggestions or concerns?

As the Emergency Manager of _____ County, I agree to place the county on maintenance.

EM's signature: _____

State CR signature: _____