

**Local Emergency Planning Committee (LEPC)
Chairpersons/Staff Contacts Meeting Synopsis
Department of Environmental Protection
Douglas Building, Room A& B
3900 Commonwealth Boulevard
Tallahassee, Florida 32399
October 2, 2008**

In Attendance:

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| George Danz, Chairman | Manny Cela |
| John Gallagher | Terry Joseph |
| Richard Smith | Chris Rietow |
| Ron Mills | Dwayne Mundy |
| Jason Taylor | John Meyer |
| Michael Arnold | David Cooper |
| Jennifer Hobbs | April Raulerson |
| Gary Weiss | Chuck Carter |
| Scott Ehlers | Bill Lofgren |
| Bruce Porter | John Gibbons |
| Chris Bushman | Kathryn Boer |

Call to Order/Introductions

Chairman George Danz called the Local Emergency Planning Committee (LEPC) Chair/Staff contacts meeting to order. Introductions followed the Pledge of Allegiance and all in attendance were welcomed.

SERC Committee on Training – Chief Murphy

Chief Murphy stated that the Training Task Force name has been changed to the State Emergency Response Commission Subcommittee on Training. Chief Murphy explained that the SERC Subcommittee on Training Guidelines will be brought forward to the

Commission at the January 2009 Meeting. Chief Murphy stated that there was a discussion by Mr. Richard Butgereit with the Florida Division of Emergency Management Geographic Information System (GIS) on the National Grid System and how to provide data to those who need it and what do the Subcommittee on Training want to provide. Chief Murphy discussed who will be granted access to E-Plan and a motion was made to grant access to E-Plan to Emergency Managers, Local Emergency Planning Committee Chairs and the State of Florida, State Agencies with Haz Mat response roles. The motion was seconded and passed unanimously.

Next, a motion was made that the Training Task Force be renamed to the State Emergency Response on Training; the motion was seconded and approved unanimously.

District Reports

In addition to the Hazmatters, the Districts reported the following:

District 1: Mr. John Gallagher reported that District 1 completed the Hazardous Materials Emergency Preparedness Planning Grant Commodity Flow Study. The purpose of the Commodity Flow Study is to provide a snapshot in time of hazardous materials transportation corridors along selected roadways of West Florida.

District 2: Mr. Chris Rietow stated the District 2 LEPC conducted three IQ Smart Charts Hazardous Materials Identification classes.

District 3: Mr. Dwayne Mundy reported that Mr. Ron Mills was elected as the new Chair of the LEPC to replace Ms. Edye Rowell. Mr. Mills is the Emergency Management Director for Gilchrist County.

District 4: Mr. Jason Taylor reported that the LEPC will be conducting a three day, 8-hour course on Infrared Spectroscopy for about thirty personnel from around the region. The classes will be held in Clay County.

District 5: Mr. Michael Arnold reported that Deputy Chief David Cooper was elected as the new Chair of the LEPC to replace Mr. Milton Hill. Deputy Chief Cooper works for

Marion County Fire and Rescue with many years of experience in the HazMat community as well as Fire Rescue Operations and Training.

District 6: Ms. April Raulerson reported on that District 6 LEPC Biennial Exercise will be held December 9, 2008. The scenario includes a train incident resulting in the release of hazardous materials.

District 7: Mr. Chuck Carter reported that Mr. Gene O'Neil, of Okeechobee County Emergency Management Director passed away on August 21, 2008.

District 8: Mr. Scott Ehlers announced that Mr. Bill Lofgren, of the Tampa Bay Regional Planning Council is retiring. Mr. Ehlers introduced Mr. John Myers, as Mr. Lofgren's replacement.

District 9: Mr. Gibbons reported that the District conducted three Hazardous Material Emergency Preparedness Training Classes. The three courses were a Clandestine Drug Lab Awareness and Operational Level Course, a HAZWOPPER/ Hazmat Awareness Level course and Emergency Response Guidebook and CHEMTREC training course.

District 10: Ms. Kathryn Boer mentioned that the LEPC will be conducting a Meth Lab class and a Hazmat IQ class in the region.

District 11: Chairman Danz reported that District 11 hosted a CSX Railroad Functional Exercise in the City of Hialeah, Florida.

Other Business

1. Planning for Next Hazardous Materials Awareness Week – Ms. Shanti Smith stated that the LEPCs needed to pick out a week for Hazardous Awareness Week. The LEPCs agreed to take the florescence light bulbs which contain mercury to Home Depot locations for disposal as the theme for Hazardous Materials Awareness Week. The Hazardous Materials Awareness Week activities are scheduled for January 18 – 24, 2009.

2. HMIS Distribution - Mr. Tim Date noted that a compact disc containing the Hazardous Materials Information System (HMIS) database will not be available but will be distributed at a later date.

3. Hazardous Materials Emergency Preparedness Grant Funding – Ms. Shanti Smith announced that the Division of Emergency Management received an additional \$300,000 in Hazardous Materials Emergency Management funding. Ms. Smith pointed out the travel arrangements for SERC Subcommittee of Training, LEPC Chairs, and SERC members traveling from your District will use Hazardous Materials Emergency Management funding to pay for expenses.

4. Calculating Soft Match – Mr. Tim Date explained the Soft Match calculation for Hazardous Materials Emergency Management Program.

5. LEPC Membership Categories – Mr. Bill Lofgren discussed LEPC Membership categories. A lengthy discussion by those present at the LEPC Chairs/Staff meeting, it was decided that more work was needed to address a number of concerns, prior to presenting any suggested changes to the SERC. A motion was made to establish a committee to review the LEPC Membership categories issue and report back to the LEPC with the findings of the committee. The motion was approved and seconded and passed unanimously. Mr. Michael Arnold, of the District 5 LEPC agreed to chair the committee.

Issues for SERC

Chairman Danz asked if there were issues to be taken to the SERC meeting on Friday, and suggested that the group support those offered by the SERC Subcommittee on Training. No other business was identified requiring SERC attention.

Schedule Next Meeting

The next LEPC meeting is scheduled for Thursday, January 8, 2009 in Tallahassee, Florida.

The LEPC expresses appreciation to Mr. Bill Lofgren for the years of service from the chairman of the SERC.

Adjournment

There were no further business or discussion the meeting was adjourned.

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