An act relating to disaster preparedness;
amending s. 252.365, F.S.; revising the process
for coordination and approval of
disaster-preparedness plans; directing each
agency coordination officer to complete a
revised plan by a specified date; requiring the
Division of Emergency Management of the
Department of Community Affairs to develop
guidelines for the plans; providing an
effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Subsection (3) of section 252.365, Florida
Statutes, is amended to read:

252.365 Designation of emergency coordination
officers.--

(3) These individuals shall be responsible for
ensuring that each state agency and facility, such as a
prison, office building, or university, has a disaster
preparedness plan that is coordinated with approved by the
applicable local emergency-management agency and approved by or the division.

(a) The disaster-preparedness plan must outline a
comprehensive and effective program to ensure continuity of
essential state functions under all circumstances. The plan
must identify a baseline of preparedness for a full range of
potential emergencies to establish a viable capability to
perform essential functions during any emergency or other
situation that disrupts normal operations.
(b) The plan must include, at a minimum, the following elements: identification of essential functions, programs, and personnel; procedures to implement the plan and personnel notification and accountability; delegations of authority and lines of succession; identification of alternative facilities and related infrastructure, including those for communications; identification and protection of vital records and databases; and schedules and procedures for periodic tests, training, and exercises.

(c) The division shall develop and distribute guidelines for developing and implementing the plan. Each agency is encouraged to initiate and complete development of its plan immediately, but no later than July 1, 2003.

Section 2. This act shall take effect upon becoming a law.

CODING: Words stricken are deletions; words underlined are additions.