



# STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

## Notice of Public Meeting

### Invitation to Bid ITB-DEM-24-25-019

#### American Sign Language Interpretation Services

The Division will hold a public opening of the Proposals at the date and time below to which all persons are invited. Anyone who wants to attend, may do so in person or via conference call. At the time of the meeting, the Division will open and read aloud the names of Respondents that came in before the deadline of 3:00 p.m. on May 29, 2025.

Date and Time: May 29, 2025, at 3:30 p.m.

Place: William E. Sadowski Office Building  
2555 Shumard Oak Blvd.  
Tallahassee, FL 32399

Conference Call Info: Dial in Number: 1-888-585-9008  
Conference Room: 527-059-248

General Subject Matter to be considered: In accordance with the timeframe set forth in section 120.525, Florida Statutes, a Public Opening is hereby noticed within the timeline for the Invitation to Bid No. ITB-DEM-24-25-019 for American Sign Language Interpretation Services.

The Division reserves the right to issue amendments, addenda, and changes to the Timeline of Events and specifically to the meeting notice listed above. The Division will post notice of any changes or additional meetings within the MyFloridaMarketPlace (MFMP) Vendor Information Portal (VIP) in accordance with section 287.042(3), Florida Statutes, and will not re-advertise notice in the Florida Administrative Review (FAR). Access the MFMP VIP at: <https://vendor.myfloridamarketplace.com/>.

For more information, contact the Procurement Officer for this solicitation:

Tara Walters, Director of Procurement & Contracts  
Florida Division of Emergency Management  
2555 Shumard Oak Blvd, Tallahassee, FL 32399  
Phone: 850-815-4606  
Email: [Tara.Walters@em.myflorida.com](mailto:Tara.Walters@em.myflorida.com)

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting the Procurement Officer.

If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1-(800)-955-8771 (TDD) or 1-(800)-955-8770 (Voice).