

## APPENDIX IV: EMERGENCY SUPPORT FUNCTION 4 - FIREFIGHTING

**PRIMARY AGENCY:** Department of Financial Services, Division of State Fire Marshal

**SUPPORT AGENCIES:** Department of Agriculture and Consumer Services, Division of Forestry; and the Florida Fire Chiefs' Association.

### I. INTRODUCTION

The purpose of Emergency Support Function 4 (ESF 4) is to provide State support to local governments and to describe the use of State resources to detect and suppress urban, rural and wildland fires resulting from, or occurring coincidentally with, a significant disaster condition or event.

### II. CONCEPT OF OPERATIONS

#### A. GENERAL

Firefighting involves managing and coordinating firefighting support to local governments for the detection and suppression of fires, as well as mobilizing and providing personnel, equipment, and supplies in support of local governments.

#### B. ORGANIZATION

The Department of Financial Services, Division of State Fire Marshal is the primary agency for ESF 4. Supporting the Fire Marshal's Office will be a representative from the Florida Fire Chiefs' Association and the Department of Agriculture and Consumer Services, Division of Forestry, during wildland fires resulting from or occurring coincidentally with a significant disaster condition or event. Representatives from primary and support agencies will be present in the State Emergency Operations Center (SEOC) on a 24-hour basis. ESF 4 will respond directly to the Emergency Services Branch Chief who reports to the Operations Section Chief (**see Chapter 4, Section M of the Basic Plan**).

#### C. OPERATIONAL OBJECTIVES

1. Preparedness Objectives
  - a. Utilizing the Florida Fire Chiefs' Association *Statewide Emergency Response Plan*, planning, coordinating and mobilizing resources from fire service organizations statewide through the seven fire regions is accomplished.
  - b. The Florida Fire Chiefs' Association and the State Fire Marshal coordinate training and exercises on utilizing the Disaster Response Plan statewide.

- 2. Response Objectives
  - a. Activate the Fire Resource Coordination Group.
  - b. Coordinate State and local resources from outside the impacted area through coordination with other agencies.
  - c. Transportation will be provided, if available, or it may be the responsibility of the resource agency. This may require coordination with ESF 1. In addition, resources may be pre-positioned if necessary.
  - d. Agencies of ESF 4 may serve the State Emergency Response Team in Field Operations by serving on any field operations team assigned.
  
- 3. Recovery Objectives
  - a. Department of Financial Services, Division of State Fire Marshal personnel will serve as members on any deployed recovery team assigned.
  - b. Will provide fire fighting personnel and resources for recovery efforts upon request.

**III. RESPONSIBILITIES**

**A. PRIMARY AGENCY- DEPARTMENT OF FINANCIAL SERVICES, DIVISION OF STATE FIRE MARSHAL**

The Department of Financial Services, Division of State Fire Marshal's Office is the primary agency in ESF 4. As the primary agency, it coordinates with the support agencies in directing fire fighting resources and response activities.

**B. SUPPORT AGENCIES**

<b>Agency</b>	<b>Responsibilities</b>
<p><b>1. Florida Fire Chiefs' Association</b></p>	<p>Will work with the Division of State Fire Marshal by forwarding requests for fire fighting assistance to the seven fire regional response zones designated in the State of Florida <i>Statewide Emergency Response Plan</i> (prepared by the Florida Fire Chief's Association).</p>
<p><b>2. Department of Agriculture and Consumer Services, Division of Forestry</b></p>	<ul style="list-style-type: none"> <li>a. Serve as primary agency during an activation of the SEOC for a wildfire.</li> <li>b. Will request and coordinate the use of all State controlled and/or Forestry Agency Compact assets that are ordered for control of wildfires.</li> </ul>

#### IV. FINANCIAL MANAGEMENT

All disaster respondents, city/county or otherwise, who assist due to requests from the ESF 4, must submit their preliminary reimbursement request to the Department of Financial Services within 15 business days of stand down orders. The final request must include the following:

- A. **Salaries** - Provide a schedule for all employees, the time they worked, their pay rate and matching rate, separating regular time from overtime;
- B. **Travel** - Provide copies of the travel vouchers you have paid due to disaster response. The appropriate Finance Director must certify travel vouchers as true expenditures; and
- C. **Equipment** - Provide a detailed description of the equipment used to assist, detailing the type and size, pump size and horsepower, where the equipment was used, number of hours per piece, per day, and type of work each piece performed.

#### V. REFERENCES AND AUTHORITIES

- A. Federal ESF 4 Annex.
- B. Fire Suppression Draft – Forestry.
- C. The Guidelines of the State Emergency Response Team for Wildfire Events,” 1999 version.
- D. The Florida Fire Chiefs’ Association, *Statewide Emergency Response Plan*.
- E. “Memorandum of Understanding between the Department of Health, Emergency Support Function 8,” the Florida Fire Chiefs’ Association; and the State Fire Marshal.”
- F. Division of State Fire Marshal Policy 1-31 (ESF 4 and 9).
- G. Memorandum of Understanding between the Department of Environmental Protection, ESF 10; The Florida Fire Chiefs’ Association; and the State Fire Marshal.